

**GA WEST MUNICIPAL ASSEMBLY**  
**INVITATION FOR TENDERS**  
**NATIONAL COMPETITIVE TENDERING (NCT)**

1. The Ga West Municipal Assembly intends to apply part of its budgetary allocation to fund eligible payments under contracts for the procurement of the under listed Projects towards the realization of its objectives.

**WORKS**

Lot No.	Package No.	Source of Funding	Project Description	MWRWH Classification	Tender Security
1	GWMA/WK/DACF/RFG/MHD/01/25	DACF-RFG	Construction of Clinic at Ga Odumase	D3K3 & Above	2% of Tender Price
2	GWMA/WK/IGF/EDU/02/25	IGF	Completion of 1no. 3 Unit Classroom Block with Office and Store at Mpehehuasem	D3 K3 & Above	2% of Tender Price

**GOODS**

Lot No.	Package No.	Source of Funding	Item Description	Quantity	Tender Security
1	GWMA/GD/DACF/NCT/01/23	DACF/IGF	Supply of Double Cabin Pick Up	3	2% of Tender Price

2. Interested eligible tenderers may obtain further information and as well Inspect Tender Document from **the Office of the Municipal Co-ordinating Director** from **8:00AM – 5:00 PM** daily starting from **Wednesday 9<sup>th</sup> July 2025** **address 1** given below.
3. A complete set of tender documents (per a Lot) in English may be purchased by interested tenderers on the submission of a written application to the **address 1** below and upon a payment of a non-refundable fee of **Five Hundred Ghana Cedis (GHC 500.00)**

4. Tenderers as part of the tendering process shall submit the following documents as indicated below;

- I. Valid Certificate of Business Registration (Evidence of Renewal with RGD)
- II. Valid Ghana Revenue Authority Tax Clearance Certificate
- III. VAT Registration Certificate (For Goods only)
- IV. Valid SSNIT Clearance Certificate
- V. Valid Ministry of Works and Housing Certificate (D3,K3) (For Works only)
- VI. Valid Labor Certificate (For Works only)
- VII. Power of Attorney of the Company (For Limited Liability Companies)
- VIII. Valid Public Procurement Authority (PPA) Registration Certificate.

5. All Tenders must be accompanied by a Tender Security not less than 2% of the Tender Amount from a **reputable bank or insurance company in Ghana**. Tender security shall be valid for a period of **One Hundred and Twenty (120) days** after submission of Tenders.

6. Bids must be signed, sealed and delivered to the address below (**address 2**) on or before **10:00 am, Wednesday 30<sup>th</sup> July 2025**. **LATE BIDS WILL BE REJECTED**.

Bids will be publicly opened in the presence of the bidders' designated representatives and anyone who chooses to attend at the conference room (First Floor) of **address 2** below on **Wednesday 30<sup>th</sup> July 2025 at 10:00 am**.

7. Address for correspondence, purchase and submission of tenders

**ADDRESS 1: THE MUNICIPAL CO-ORDINATING DIRECTOR  
GA WEST MUNICIPAL ASSEMBLY  
P.O. BOX AM 1  
AMASAMAN  
0240525128**

**ADDRESS 2: THE SECRETARY  
ENTITY TENDER COMMITTEE  
GA WEST MUNICIPAL ASSEMBLY  
P.O. BOX AM 1**