

2023 REVISED ANNUAL ACTION PLAN (GWMA)

NO.	PROGRAMMES	SUB-PROGRAMMES	PROJECTS/ACTIVITIES	LOCATION	BASELINE	OUTPUT	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING
WORKS															
1.	Infrastructure development and management	Streamline Spatial Planning and land use	Conduct Demolishing of Unauthorized structures within the Municipality	GWMA Works Department		Unauthorized Structures within the Municipality demolished						127,600.00		Works Engineer	GWMA
2.			Sensitize the Public on Permit Acquisition	GWMA Works Department		Sensitized exercise carried out on permit Acquisition						27,600.00		Works Engineer	Public Relations Officer
3.			Carry out Development Control Inspection	GWMA Works Department	2657	Development Control Inspection carried out						217,600.00		Works Engineer	Physical planning
4.			Prepare and implement 2023 Operation and maintenance Plan	Municipal wide	1	2023 Operation and maintenance Plan prepared						136,872.40		Works	GWMA
5.			Convert residential facility to a clinic	Mayera	0	Health Center Renovated					534,127.00			Works Engineer	Health Director
6.			Construct 2-Unit-Pre-School with Kitchen and store	Manhean	2	A 2-Unit-Pre-School with Kitchen and Store					524,061.25		300,000.00	Works Engineer	Education Director
7.			Construct 2-Unit-Pre-School with Kitchen and store	Doblo-Gonno/Nsakina	2	A 2-Unit-Pre-School with Kitchen and Store					418,096.00			Works Engineer	Education Director
8.			Complete the construction of 2 storey twelve Unit Classroom and Office, Store and Library (First Phase)	Adjen Kotoku	0	Built 2-Storey 12 Unit Classroom Block with Office, Store					679,070.00			Works Engineer	Education Director

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							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING
	Infrastructure development and management	Streamline Spatial Planning and land use				and Library									
9.	Infrastructure development and management	Streamline Spatial Planning and land use	Construct a Classroom Block with Office and Store	Afuaman	0	3 unit Classroom Block with Office and Store constructed					383,676.68			Works Engineer	Education Director
	Infrastructure development and management	Streamline Spatial Planning and land use													
URBAN ROADS															
10.			Dredge Olonto stream at Aborkoper, Owulaman and Osofoaman	Aborkoper, Owulaman and Osofoaman	5	Dredging done					351,000.00			Urban Roads	GWMA
11.			Reshape selected roads within the Municipality	0	18	Selected roads reshaped					283,966.80			Urban Roads	GWMA
12.			Dredge Nsakyi river - PHI- Nsakina to Abease	Nsakina to Abease	3	5km Dredging works done at					88,019.00			Urban Roads	GWMA
13.			Organise Road Inventory and Condition Survey by end of year	GWMA	0	Road inventory and condition survey organised					21,199.00			Urban Roads	GWMA
NADMO															

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14.	Environmental and management	Disaster prevention and management	Organise routine sessions to educate and sensitize the public on DRR activities	municipal wide	25	education and sensitization successful					5,500			NADMO	Drivers union, market women, community members, environmental health, zoom lion,
15.	Environmental and management	Disaster prevention and management	Embark on tree planting exercise within the Municipality	municipal wide	5	Variety of trees planted					6,200			NADMO	parks & gardens
16.			Facilitate the dredging of selected drains	municipal wide	1	Drain dredged							8,000	NADMO	Works department, physical planning
17.			Support Disaster Victims	municipal wide	5	Disaster victims supported					13,200			NADMO	Works department, physical planning
18.			Review and implement the Municipal Disaster Preparedness Plan	municipal wide	1	Disaster Risk plan prepared and implemented						7400		NADMO	Works department, physical planning
19.	Environmental and management	Disaster prevention and management	Monitor and conduct periodic inspection to identify and map out all hazards in the municipality.	municipal wide		Periodic inspection and identification of hazards conducted					12,000			NADMO	GWMA
HUMAN RESOURCE DEPARTMENT															
20.	Management and Administration	Human Resource Management	Build capacity of staff in various Dep't/unit	GWMA	10	Capacity of staff enhanced in various					50,000.00	85,000.00		HR	GWMA

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	on	t				fields									
21.			Conduct monitoring validation of staff salaries and call credit	GWMA	12	Salaries and call credit validation of staff conducted monthly					2,400.00		HR	GWMA	
22.			Submit staff documents to the relevant institutions monthly	OHGLS,RCC,CAG D	12	Staff documents submitted monthly to the relevant institutions					3,600.00		HR	GWMA	
23.			Facilitate staff performance appraisal	GWMA	3	Staff performance appraisal facilitated				2,000.00			HR	GWMA	
24.			Organize 1staff durbar	GWMA	1	Staff durbar organised					30,000		HR	GWMA	
25.			Organise 1 training session for Assembly members in local governance	GWMA	1	Honourable Assembly members trained in local governance					50,000		HR	GWMA	
26.			Facilitate the attendance of workshops, seminars and for all categories of staff	National	5	Workshops, seminars and conferences attended					25,000		HR	GWMA	
27.			Organise an orientation seminar for national service personnel	GWMA	1	Orientation organised for National Service Personnel					3,500		HR	GWMA	

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							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING
28.			Train field officers in drainage inventory preparation	GWMA	1	field officers trained in drainage inventory preparation					7,929.5			HR	GWMA
TRANSPORT															
29.	Infrastructure delivery and management	Urban Roads and Transport Services	Develop Manage and update database on Public transport operations/ services in the Municipality	All Lorry Stations	55	Database on transport operations updated and managed						610.00		Dep't of Transport	Transport Union
30.			Organize 4 No. meetings with 60 public transport operator entities on relevant public transport issues	Municipal wide	2	Meetings with 60 operators organized						11,720.00		Dep't of Transport	GWMA
31.			Institute and carry out 2 enforcement monitoring schedules at terminals for compliance of permit conditions/transport operational by laws	All Terminals	2	Enforcement monitoring schedules at terminals carried out						5,080.00		Dep't of Transport	Municipal Guards
32.			Organise 2No. Road Safety education programmes for drivers and pedestrians in the Municipality	Municipal wide	2	2No. Road Safety education programmes for drivers and pedestrians organized						5,100.00		Dep't of Transport	NRSA
33.			Undertake the Routine Maintenance of Lorry terminals within Ga West Municipality	Municipal wide	0	terminals maintained within Ga West Municipality					150,000.00		Dep't of Transport	Works Dept	

NO.	PROGRA MMES	SUB- PROGRA MMES	PROJECTS/ ACTIVITIES	LOCATION	BASEL INE	OUTPUT	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONO R	LEAD	COLLABOR ATING
34.			Carry Out Outreach sales of commercial transport revenue items	Municipal wide	5	Outreach sales of commercial transport revenue items Carried out						4,400.00		Dep't of Transport	Municipal Finance Dep't
BAC															
35.	Economic development	Trade industry and Tourism Services	Organize entrepreneurship skills training	Amasaman	2	25 hairdressers trained in entrepreneurship						3500		BAC	GEA
36.			Organize one (1) business forum in the municipality	Municipal wide	1	50 entrepreneurs engage in business discussions						8000		BAC	Planning unit
37.			Organise quarterly LED meetings			4 LED meetings organised						5,000		BAC	GWMA
38.	Economic development	Trade industry and Tourism Services	Facilitate Ghana Jobs and Skills Project (GJSP)	Municipal wide	0	100 participants received entrepreneurship and capacity building trainings							0.00	BAC	GEA
39.			Business Counselling and Information Dissemination	Municipal Wide	1	50 SMEs were taken through counselling						300		BAC	GEA
40.			Facilitate NVTI Examination	Amasaman	2	50 artisans undertake NVTI exams							0.00	BAC	NVTI
AGRICULTURE															

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							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING
41.	Economic Development	Agricultural Services Management	Carry out Farm and Home visits	Municipal wide	1500	Farm and Home visits carried out					6,350		12,700.00	Dep't of Agric.	Farmers and other stakeholders
42.			Establish Demonstration plots	Municipal wide	1	Demonstration plots established							2,100.00	Dep't of Agric.	Farmers and other stakeholders
43.			Organize field days	Municipal wide	2	Field days organized							1,140.00	Dep't of Agric.	Farmers and other stakeholders
44.			Organize stakeholders forum to link actors along the value chain	Office	1	Stakeholders forum organized							2,260.00	Dep't of Agric.	Farmers and other stakeholders
45.	Economic Development	Agricultural Services Management	Organise quarterly monitoring visits to farms with Heads of departments	Municipal wide	4	Quarterly monitoring visits organized						1,780.00	Dep't of Agric.	Farmers and other stakeholders	
46.			Organize annual stakeholders planning session (RELC)	Office	1	RELC Organized						3,500.00	Dep't of Agric.	RADU,CSIR, Farmers and other stakeholders	
47.			Train women farmers in the modification of maize for higher market value(preparation of weanmix, tombrown and cerelac)	Office	5	10 no. farmers trained					4,075			Dep't of Agric.	Farmers and other stakeholders

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							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONO R	LEAD	COLLABOR ATING	
48.			Train ten (10) youth in rabbit processing, packaging and marketing	Office	5	Youth trained						6,450		Dep't of Agric.	Farmers and other stake holders	
49.			Vaccinate Small Ruminants (sheep and goats) against PPR	Municipal wide	300	Small ruminants vaccinated						7,800		Dep't of Agric.	Farmers and other stake holders	
SOCIAL WELFARE																
50.	Social Services Delivery	Social Welfare and Community Development	Hold mediation Sessions to address issues of family reconciliation, Maintenance, Family Welfare, Abandoned/Missing/Un accompanied Children, Custody and Access	municipal wide	793	mediation sessions held							22,500	SWCD	Assembly Members	
51.			Handle case Management Referrals, to and from our relevant partners/sister agencies(ISSOPs)	municipal wide	190	case referrals managed					2,000				SWCD	DOVVSU GHS Legal aid courts
52.			Monitor and evaluate the operation of 4 residential homes for children(RHCs), children placed into Foster Care within the municipality	Municipal wide	4	4 no. residential homes for foster kids organized					10,000				SWCD	

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53.	Social Services Delivery	Social Welfare and Community Development	Roll out Sensitization programmes for Schools and Communities within the municipality on topics as Child Protection, Child Marriage, Teenage Pregnancy and Adolescent Reproductive Health	Municipal wide	4	sensitization programmes rolled out							22560	SWCD	Assembly Members	
54.			Monitor all disbursements of LEAP payment by the last quarter of 2023	Municipal wide	422hours	LEAP disbursements monitored					8,472				SWCD	
55.			Register new PWD's, Conduct Social Enquiries & Disburse items with support from the disability fund	municipal wide	193	new PWD's registered										SWCD
56.	Social Services Delivery	Social Welfare and Community Development	Organise Disability Fund Management Committee Meetings on the utilization of Disability Funds	municipal wide	4	Disability Fund Management Committee meeting organised								DFMC	SWCD	
57.			Utilize disability funds to support business, medical and educational needs of PWDs	municipal wide	60PWDs							84750				
58.			Organise entrepreneurial and skill development training programmes for selected PWDs(capacity building)	municipal wide	3	Entrepreneurial and skill development training programmes organized							5200		SWCD	BAC NGOs

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59.			Facilitate NHIS registration and renew new Health Insurance cards for indigents(LEAP, PWDs, Other vulnerable groups)	municipal wide	865	NHIS registration for PWDs and LEAP beneficiaries renewed					4000			SWCD	
60.	Social Services Delivery	Social Welfare and Community Development	Collaborate with NGOs and other partners to expedite programs centred on Children and Sexual and Gender Based Violence(SGBV) (Extension Services)	municipal wide	3	NGO's and other partners collaborated							7,000	SWCD	NGOs DOVVSU
61.			Monitor start-ups of PWDs from previous disbursements.	municipal wide	60	Start-ups for PWDs monitored							8,000	SWCD	Assembly Members
62.			Monitor 220 Early Childhood Development Centres	municipal wide	70	216 no. childhood development centres monitored					9600				SWCD
63.			Undertake Home visits in selected Communities	municipal wide	1500	2000 home visits was undertaken								SWCD	GWMA
HEALTH															
64.	SOCIAL SERVICES DELIVERY	Public Health Service and	Organize My first day at school screening	40 schools municipal wide	30	40 schools visited						16,200.00		MHD	GWMA

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65.		Management	Organize community durbars to sensitize the public on priority diseases	Amasaman, Amasaman Mayera, Oduman Kotoku Papaase	2	2 community durbars were organized to Sensitize programmes on priority diseases organized					8,400			MHD	GWMA
66.			Organize Public Health Emergency Meetings	Assembly Hall	4	Public health emergency meetings held					4,000			MHD	GWMA
67.			Organize 4 Health Committee Meetings	Assembly Hall	4	4 health committee meetings held					4000			MHD	GWMA
68.			Celebrate 2 TB & HIV health days	2 communities	2	TB and HIV days celebrated					26,000			MHD	GWMA
69.			Monitor and control Malaria and HIV Activities	Municipal wide		Malaria and HIV activities monitored and controlled						4400		MHD	
ENVIRONMENTAL HEALTH															
70.	Social Services Delivery	Environmental Health and Sanitation Services	Organise Public Health education and sensitization on hygiene & health screening of food vendors and certification.	Municipal wide	4	Public education and sensitization on hygiene for food vendors/handlers organized					12,600			Env'tal Health	GWMA
71.			Organise 12 monthly clean up exercise	Municipal wide	12	12 No. monthly clean-up exercise organised					64,440				GWMA, Zoomlion, traditional leaders and Assembly Members, ESP

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72.			Inspect all 7 premise categories(residential, industrial, schools, hospitality, markets, sanitary infrastructure and health care)	Municipal wide	6,370	All premises inspected					48,000			Env'tal Health	MCE, MCD GPS
73.			Improve compound sanitation(construction of household latrines)	Amasaman	20%	Central business districts cleaned					26,000			Env'tal Health	MCE, MCD, Zoomlion
74.			Monitor sensitize and regulate private cemeteries	Municipal wide	50%	Private cemeteries registered and regulated					2,380			Env'tal Health	MCE, MCD Traditional leaders, Family heads, religious leaders, Assembly members
75.			Enforce Municipality's By-laws on sanitation	Municipal wide	49	Municipality's Bye laws on sanitation enforced					10,200			Env'tal Health	MCE, MCD, GPS, GJS
76.			Ensure proper Municipal Solid Waste Management (collection, transportation and disposal)	Municipal wide	50,543,127.8 tons	Municipal Solid Waste Management ensured					111,600			Env'tal Health	Zoomlion, ESP
77.			Control noise pollution	Municipal wide		Noise pollution controlled					9,240			Env'tal Health	EPA, GPS, GJS
78.			Disinfect/disinfest to control Pest and vector potential sources of infection	Municipal wide	70%	Pests and vectors are controlled.					61,800			Env'tal Health	Zoomlion

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79.			Bury unknown dead bodies	Municipal wide	3	6 No. of pauper/unknown dead bodies buried					22,200			Env'tal Health	GPS
80.			Update MESSAP	Municipal wide		MESSAP updated					-			Env'tal Health	MCE, MCD
81.			Evacuate identified refuse heaps	Municipal wide	1	Heap of refuse evacuated					58,200			Env'tal Health	Zoomlion, ESP
82.			Desilt public drains and cleanse CBD	Municipal wide	7,333	Compound sanitation improved					12,000			Env'tal Health	GAMA/GASSLIP
83.			Control stray animals	Municipal Assembly		Stray animals controlled					10,200			Env'tal Health	Assembly Members
84.			Promote the objectives of Operation Clean your Frontage	Municipal wide		Clean-up exercise organised					80,775			Env'tal Health	MCE, MCD
85.			Organize quarterly meetings with waste service providers	Municipal wide	4	meetings organised								Env'tal Health	MCE, MCD
86.			Monitor waste service providers quarterly	Municipal wide	4	Waste Service providers monitored quarterly								Env'tal Health	Assembly Members
87.			Conduct sensitization on flooding and solid waste management	municipal wide	1	Sensitization on flooding and solid waste management conducted					12,500.00			Env't health	NADMO,
PHYSICAL PLANNING															
88.	Infrastructure development and	Streamline Spatial Planning and land	Organise 12No. Spatial and Technical Subcommittee meetings Annually	Assembly	12	meetings organized						132,440		PPD	GWMA

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89.	management	use	Carry out field visits to ensure compliance with approved permits.	Selected communities		M&E carried out						3,360.00		GWMA	PPD		
90.			Prepare two Local plans	Municipality	2	2 planning schemes prepared							50,000		PPD	GWMA	
91.			Organise field visits to by technical officers	Selected communities	12	field visits						13,400				PPD	GWMA
92.			Facilitate the preparation of 2 Assembly lands documents	Assembly	0	Assembly land document prepared						100,000				PPD	GWMA
93.			Digitise and mount Street naming and House Numbering Sign Posts.	Selected areas within the municipality	3 Areas	Streets named								230,000		PPD	GWMA
94.			Organize quarterly Street Naming and Property Address System Meetings	Municipal Wide	3	Street Naming and Property Address System Meetings organized								12,960		PPD	GWMA
95.			Finalize draft drainage network and undertake drain condition assessment	Municipal Wide	0	A finalised drainage network and conditional assessment undertaken						40,000				PPD	Dev't Planning, Works, Roads

PARKS AND GARDENS

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96.	Environmental and Sanitation Management	Disaster prevention and management	Maintain horticultural nursery to generate revenue	Municipal Assembly Premises		Horticultural nursery well maintained						7100		Parks and gardens	GWMA
97.			Undertake landscaping activities at the Municipal Assembly/Bungalows	Municipal Assembly/Bungalows		Municipal Assembly/Bungalow landscape						6000		Parks and gardens	GWMA
CENTRAL ADMINISTRATION															
98.	Management and administration	General Administration	Organize General Assembly Meetings	GWMA	4	General Assembly meetings held						161,970		Administration	MPCU
99.			Organize statutory meetings and other committee meetings	GWMA	45	Statutory and other committee meetings held						75,120		Administration	MPCU
100.			Handle all correspondence	GWMA		Correspondence handled						4,820		Administration	Finance
101.			Support all 4 Substructures to perform functions	GWMA		Substructures supported						12,680		Administration	Zonal Councils, Finance
102.			Compile reports and manage records	GWMA		Reports and records managed						3,300		Administration	All departments
103.			Celebrate National Days	GWMA	2	Independence Day and Farmers' day celebrated						23,840		Administration	Agric, GES, Health

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104.	Management and administration	General Administration	Organise periodic meetings for the Substructures	GWMA	4	Substructure meetings held						12,700		Administration	Zonal Councils
105.	Management and administration	General Administration	Organise periodic MCE's engagement in selected Communities	GWMA		MCE's community engagement organized								PRO	GWMA
M.I.S															
106.	Management and Administration	General Administration	Print BOP and Property rate before the end of the year	GWMA		Printing of BOP and Property rate Bills						5,000		MIS	Budget, Finance and Audit
107.			Install and update Anti-Virus	GWMA		Installation and updates of Anti-Virus						12,350		MIS	Central Admin
108.			Provide Monthly Subscriptions for Internet Service	GWMA		Monthly Subscription of Data Bundle						12,000		MIS	Central Admin
109.			Update website periodically	GWMA		GWMA Monthly Website Update						3,000		PRO	MIS
DEVELOPMENT PLANNING															
110.	Management and Administration	Planning, Budgeting and Coordination and statistics	Organize monthly monitoring visits to projects sites within the Municipality	Selected Location	4	12No. Monitoring and Evaluation exercises organized					45,000			MPCU	GWMA

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111.			Organise Quarterly MPCU Meetings	GWMA	4	4No. MPCU meetings organized					16,000.00			MPCU	ADMIN
112.			Organize 2No. Town hall meetings	GWMA	2	2No. Town hall meetings organised					20,000.00			MPCU	ADMIN
113.			Organize 2No. inter-sectoral meetings	GWMA	1	2No. inter-sectoral meetings held					20,000.00			MPCU	ADMIN
114.			Review 2023 and prepare 2024 Annual Action Plans	GWMA	1	Annual Action Plan Prepared					6,000.00			MPCU	ADMIN
115.			Prepare and submit 4 Quarterly and 1 Annual progress Reports	GWMA	4	4 Quarterly and 1 Annual Reports Submitted to NDPC and RCC					5,000.00			MPCU	ADMIN
116.			Implement GARID interventions	GWMA	3	Coordination, Monitoring and Evaluation conducted on all GARID activities						400,000.00		MPCU	ADMIN
BUDGET															
117.	Management and Administration	Planning, Budgeting and coordination and statistics	Organize 6No. Budget Committee Meetings by December, 2023	GWMA	6	6No. Budget Committee Meetings organized						30,000		MBO	
118.			Organize a 10 day Budget Hearings on 2024 Budget	GWMA	10	10 days Budget Hearing Organized							10,000		MBO

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119.			Prepare 2024 Composite Budget	GWMA	1	2024 Composite Budget prepared					23,000		MBO		
120.			Organize Stakeholders meeting to deliberate on Draft 2024 Fees and Rates	GWMA	1	1Stakeholders meeting organized					15,000		MBO		
121.			Prepare and Implement RIAP	GWMA	1	RIAP prepared and implemented.					19,360		MFO		
PROCUREMENT															
122.	Management and Administration	General Administration	Prepare and implement 2023 procurement plan	municipal wide		Procurement Plan prepared and implemented					5,000.00		Procurement	GWMA	
123.			Organize quarterly Tender meetings	municipal wide	4	4 meeting organized					6,740		Procurement	GWMA	
124.			Review procurement plan	GWMA		procurement plan reviewed					3,000.00		Procurement	GWMA	
125.			Facilitate 6Tender Evaluation exercises	GWMA		Tender Evaluation exercise facilitated					18,600		Procurement	GWMA	
126.			Facilitate 6 Tender Openings	GWMA		Tender Openings facilitated					4,960		Procurement	GWMA	

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							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING
127.			Procure 2no. laptop computers and 1no. coloured printer	GWMA		2no. laptop, 1no. coloured printer procured						44,940	Procurement	GWMA	
INTERNAL AUDIT															
128.	Management and Administration	Finance and Audit	Conduct 12 No. Monthly revenue and expenditure audit of the 4 Zonal Councils	Municipality Wide	12	1. Revenue collected is duly accounted for. 2. Value for money in the expenditure process.						7,210	Internal Audit Unit	Finance Department, Zonal Councils	
129.			Organize 1No. Information System Audit	Head Office	1	1. Assets are safe guarded 2. Date is Protected						3,300		MIS Unit	
130.			Carry out 1No. Special Audit requested by management	Municipality Wide	1	Internal Controls are strengthen						16,170		All Departments and Units	
131.			Conduct 1No Expenditure Audit of the Head Office Operations	Head Office	1	Compliance to rules and regulations									Finance Department,

NO.	PROGRAMMES	SUB-PROGRAMMES	PROJECTS/ACTIVITIES	LOCATION	BASELINE	OUTPUT	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING
132.			Carry out routine inspection of goods received into the Assembly stores	Head Office	1	Goods inspected								Internal Audit	Stores, GWMA
133.			Carry out routine inspection of projects across the Municipality	Head Office	1	Routine inspection of project carried out								Internal Audit	Works, GWMA

EDUCATION

134.			Organize my first day at school for new entrants to KG1 in the Municipality	Selected schools	3	My first day at school held					14450			Education	GWMA	
135.	Social Services Delivery	Education, youth and Sports and library services	Conduct MOCK BECE examination	Selected schools	1	BECE MOCK examination conducted					14,800			Education	GWMA	
136.			Organise a seminar to sensitize SMC's, PTA's and Circuit Supervisors to monitor activities of the GSFP	Municipal wide	25	40 participants would be sensitized to monitor activities of the GSFP					13,000			Education	GWMA	
137.			Provide Teaching and Learning Materials especially Science	Selected schools			Increase Provision of accessibility to textbooks and other teaching and learning materials					13,000			Education	GWMA
138.			Conduct an Orientation program for Newly posted and newly transferred teachers	municipal wide			Teachers oriented					8,000			Education	GWMA

NO.	PROGRAMMES	SUB-PROGRAMMES	PROJECTS/ACTIVITIES	LOCATION	BASELINE	OUTPUT	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES		
							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING	
139.	Social Services Delivery	Education, youth and Sports and library services	Organise Workshops at all levels (stakeholders, schools and technical committees)	municipal wide		workshops organised					150,000			Education	GWMA	
140.			Organize SPAM in various school	municipal wide		All schools					9,000			Education	GWMA	
141.			Organise sensitisation workshop on school selection and placement for BECE Candidates	municipal wide		BECE Candidates were sensitized						75,000			Education	DFID (DONOR)
142.			Monitor and supervise educational activities and facilities within the municipality	municipal wide	2	Educational activities and facilities were monitored						1,000			Education	GWMA
143.			Organize Sports and Cultural activities at all levels	municipal wide	2	3 schools represent the municipal for MMDs competitions						6,000			Education	GWMA
144.			Organize INSET for head teachers and Teachers for Professional development	municipal wide		Improve the effectiveness of Teacher Preparation, upgrading and development					10,000			Education	GWMA/DONOR	
NCCE																
145.	Management and Administration	General Administration	Celebrate Annual Constitution and citizenship week	GWMA	37schools	Annual Constitution celebrated at various schools					700			NCCE	GWMA	
146.			Educate the public on environmental governance	GWMA	207	Environmental governance education organized at								NCCE	GWMA	

NO.	PROGRAMMES	SUB-PROGRAMMES	PROJECTS/ACTIVITIES	LOCATION	BASELINE	OUTPUT	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING
						various locations									
147.			Sensitise Citizens on Peaceful coexistence	GWMA	2474	Education exercise carried out								NCCE	GWMA
FINANCE															
148.	Management and Administration	Finance and Audit	Train 15 Accounts Staff on GIFMIS, Excel and PFM act twice a year	Amasaman GWMA	0	15 Accounting staff have been trained on GIFMIS, Excel and PFM act					7,800.00			Finance	Procurement and Budget
149.			Attend 3 continuous Professional Development (CPs) and District Society engagement every Quarter	Accra	0	3 Staff Attended District Society Meetings					6,000.00			Finance	Internal Audit
150.			Embark on Street Announcement within the Municipality every Month for Revenue Mobilization	Kotoku, Amasaman, Mayera, Ayikai, Doblo	4	Quarterly REV Targets achieved					5,520.00			Finance	Budget, Environmental and Works
151.			Organize taskforce exercises for revenue mobilization	Municipal wide	12	revenue mobilization organized					5,520.00			Finance	GWM
BIRTH AND DEATH															
152.	Social Service Delivery	Birth and Deaths registration services	Manage and co-ordinate birth and death registration at the various registries	Municipal wide	6215 registration	7000 birth and death registration done					1,950			Birth and Deaths	GWMA

NO.	PROGRAMMES	SUB-PROGRAMMES	PROJECTS/ACTIVITIES	LOCATION	BASELINE	OUTPUT	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING
153.			Open New Registries (Birth registration Centers) at Zonal councils	Municipal wide	4	4 permanent registries created in the zonal councils					1,950			Birth and Deaths	GWMA
STATISTICS															
154.	Management and Administration	Planning, Budgeting and Coordination and Statistics	Collect data on prices of goods and services	GWMA	1-5% incense ment in goods and services every month	% incense ment of goods and services within the municipality					4000			Statistics Department	GWMA
155.			Collect data on private enterprises within the municipality	GWMA	1	Total number of established private enterprises for managerial decisions					4000			Statistics Department	MIS
CULTURE															
156.	Economic Development	Trade, tourism and industrial development	Coordinate to organize sensitization on Ghanaian culture values for some basic schools in the Municipality	GWMA	1	Sensitization on Ghanaian culture values organized					1,200			NCCE	CNC, GWMA
157.			Organize a meeting for identifiable Cultural Performing groups and visual artists in the Municipality.	GWMA	0	A meeting for identifiable Cultural Performing groups and visual artists in the Municipality					3,880			CNC	GWMA

NO.	PROGRAMMES	SUB-PROGRAMMES	PROJECTS/ACTIVITIES	LOCATION	BASELINE	OUTPUT	QUARTERLY TIME SCHEDULE				INDICATIVE BUDGET			IMPLEMENTING AGENCIES	
							1ST	2ND	3RD	4TH	GOG DACF	IGF	DONOR	LEAD	COLLABORATING
						organized.									
158.	Economic Development	Trade, tourism and industrial development	Organise a two-day tour for some basic schools in the Municipality to visit Afrikicof; a crafts and arts shop at Amasaman	GWMA	0	A two-day tour for some basic schools in the Municipality to visit Afrikicof; a crafts and arts shop at Amasaman organized.					1,890		CNC	GWMA	
CO-OPERATIVE															
159.	Economic Development	Trade, tourism and industrial development	Sensitise selected groups on the co-operative concept	Municipal wide	3	Groups sensitized on co-operative concept					3,000.00		Co-operative	GWMA	
160.			Educate and train co-operative societies on book-keeping	Municipal wide	4	Co-operative societies trained in book-keeping					2,000.00		Co-operative	GWMA	